

**Amended and Restated Bylaws
Halls High School Stadium Club
(Revised/Approved February 7, 2006)...**

Article 4: Officers and Duties

A. The Board of Directors:

- The Board of Directors shall consist of President, Vice President, Secretary and Treasurer. The Stadium Club members shall appoint the officers. Members of the Board of Directors shall be comprised of parents and/or legal guardians of the football organization registered at that time and can hold only one (1) office at a time.

E. Duties of the Officers:

President:

- Preside at meeting
- Chief executive of the Association
- Appoint and establish committees
- Represents the Club at all times
- Official spokesperson of the Club

Vice President:

- Preside at the meeting when the president is absent
- Assist the president in all affairs of the Club

Secretary:

- Shall record and maintain minutes of all meetings
- File all association reports to the proper authorities as required by the law
- Shall have minutes of the previous meeting available at meeting
- Shall keep the membership roll of the Stadium Club

Treasurer:

- Shall receive and deposit the receipt of monies and deposits of funds paid to the Stadium Club in an account approved by the Board of Directors
- Shall maintain the books of the account
- Shall submit a written and current financial statement at each meeting
- File all necessary reports to the proper authorities as required by the law
- Two (2) signatures are required on all checks written by the Club. The authorized signatures shall be:
 - Treasurer
 - Vice President
 - President

Article 7: Committees

A. Auditing Committee

- Shall consist of two (2) Stadium Club members to overlook the treasurer's report.
- The audit committee audits the treasurer's report two (2) times a year; once during football season and once in the spring.

B. Feed The Team Committee

- Shall consist of Stadium Club members and are to provide assisting in preparing pre-game meals
- Call area businesses and get meals donated.

C. Fundraising Committee

- Shall submit their plans for raising funds to the Board of directors prior to submission to the membership for final approval

D. Concession Committee

- Assign concessions workers
- Setup concession stand
- Get supplies for concession stand
- Two (2) concession committee members that night must count concession money and deposit that night.

E. Sign Committee

- Contact area businesses for sign to put around the football field
- Send out renewal invoices
- Make sure signs are ordered and put up
- At the end of the football season take the signs down and store them for next year.

F. Communications Committee

- Committee shall be comprised of one (1) member from each school class (freshman, sophomore, junior, senior).
- Responsible for notification to members of upcoming meetings, special events and any other communications specified by the Board.

G. Nomination committee

- Committee shall consist of three (3) members appointed by the President
- Committee shall accept nominations from members for officers for upcoming year.
- Committee shall meet with head coach to comprise a list of nominees
- Committee will present a list of nominees to members of the Halls Stadium club at the membership meeting for election of officers

H. Building Committee

- Responsible for renovations, repairs and upkeep of existing structures and future structures

I. Special Events Committee

- Responsible for all Special Events (Meet the Team, End of Season Banquet)